



Data Day Shredding

Confidential Data Destruction

ENVIRONMENTAL POLICY

August 2015 Data Day Shredding Ltd is committed to communicating and explaining to all its employees the Environmental Policy which is the frame of reference to establish and review the environmental objectives.

The strategic Policy, which will be reviewed for its continuous adjustment, is a pledge understood and accepted by all the employees and is set down and implemented by the following:

ENVIRONMENTAL PRINCIPLES OF DATA DAY SHREDDING LTD:

1. To integrate pollution prevention in all the scopes of our management, with the commitment to promote the continuous improvement of our environmental behaviour. With this aim, we establish environmental goals and objectives and we review periodically the environmental indicators' performance.
2. To comply with the environmental legislation, as well as with the requirements or commitments subscribed, regarding environmental issues.
3. To promote recycling, establishing the business on the use of recovered materials.
4. To prevent, control and diminish environmental impacts that our activities generate on our surroundings, planning the necessary minimisation measures to prevent the impact of new developments.
5. To reduce the emissions, decrease waste generated and power consumption, improving the efficiency of the processes and the use of waste for recovery.
6. To involve our employees in the aims and objectives of the Company, taking in to consideration their suggestions and creating a climate of participation, communication and teamwork. To promote our staff training.
7. To maintain an attitude of open communication with the outside through our clients, suppliers and interested parties, as well as with the environment authorities, providing transparent information of our activities and achievements in environmental management.
8. To work on the maintenance of the Environmental Management System, with the certainty that it will lead to the improvement of our environmental results.

Version 1 August 2015

Kirsty Yeomans
Managing Director
Data Day Shredding Ltd



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